

MUNICIPAL YEAR 2019/2020 REPORT NO.

KEY DECISION OF:

Bindi Nagra
Director of Health & Adult Social
Care

Councillor Cazimoglu,
Cabinet Member for
Health and Social Care

Key Decision: KD 4737

REPORT OF: Doug Wilson,
Head of Strategy and Service
Development

Contact officer and telephone
number: Iain Hart, 020 83794270
Iain.hart@enfield.gov.uk

Agenda – Part: 1

Item:

Subject: Young Persons Mental Health
contract award for supported
accommodation services

Wards: All

Cabinet Member consulted:
Councillor Cazimoglu,
Cabinet Member for Health and Social Care

1. EXECUTIVE SUMMARY

- 1.1 This report provides background information to the retender of Young Persons Mental Health Service.
- 1.2 The Council has a duty under section 1 of the Care Act 2014 to promote individuals' wellbeing, including social and economic wellbeing.
- 1.3 This report forms part of an existing Key Decision seeking approval to award a contract to the successful bidder following a competitive procurement process as detailed in Part 2 of this report.

2. RECOMMENDATIONS

- 2.1 That approval is granted to award the contract to the bidder as specified in Part 2 of this report for a period of 24 months (2019 to 2021) with the option of a 12 month extension.
- 2.2 Further information, the quality scores and financial information can be found in part 2 of this report.

3. BACKGROUND

- 3.1 The proposal to retender the service was agreed by the Commissioning and Procurement Board on the 23rd November 2017.
- 3.2 A Delegated Authority Report (KD 4463) to allow for the retendering of all the Young People's accommodation-based support services was jointly signed by the Director of Schools and Children's Services and the Director of Adult Social Care.
- 3.3 The tender was broken down into various lots and at time there was no successful bidders for the young Persons Mental Health supported accommodation. In the interim the incumbent provider agreed to continue to run the service.
- 3.4 Subsequently St Mungos have given notice to end the service delivery on the 30th June 2019. Therefore, consent was then given under the original arrangements to go back out to retender.
- 3.5 Corporate Procurement placed the tender on the London Tenders Portal and due to the value of the tender we used the 'quick quotes' arrangements.
- 3.5 The current provision is for 5 units of supported accommodation for young People (ages 16-18 years) with Mental Health issues. Referral into the service is normally through CAMHS.
- 3.6 During January a second tender exercise has been run. The outcome of this tender process, including quality scores and financials can be found in Part 2 of this report.
- 3.7 The evaluation is based upon 60% quality score and 40% pricing.

4. ALTERNATIVE OPTIONS CONSIDERED

- 4.1 Consideration was given to the impact the decommissioning of the service might have. It was felt that there is a growing demand for support services for Young People who have mental health issues. 1 in 5 young people will experience mental health issues and a proportion of those will need more intensive support.
The accommodation allows Young People with mental health issues to be supported somewhere other than their family home. The support provides life skills, helps the young people into education, employment and training and supports them emotionally, these elements are not easily deliverable without separate accommodation away from some of the home environments these young people have come from.

5. REASONS FOR RECOMMENDATIONS

- 5.1** The supported accommodation helps those whose mental health needs are too high to be supported in the normal Younger Persons pathway and who would otherwise cause disruption to those services.
- 5.2** The support approach is aimed at improving the outcomes for people that need support to live in the community independently.

6. COMMENTS OF THE DIRECTOR OF FINANCE, RESOURCES AND CUSTOMER SERVICES AND OTHER DEPARTMENTS

6.1 Financial Implications

See part 2 of this report

6.2 Legal Implications

Section 20 (1) c of the Children Act 1989 (the Act) imposes a duty on every local authority to provide accommodation for any child in need within their area who appears to them to require accommodation as a result of (inter alia) the person who has been caring for him being prevented from providing him with accommodation. The Act defines a child as a person under the age of 18.

6.3 Property Implications

- 6.3.1** No property implications have been identified.

6.4 Procurement Implications

- 6.4.1** The Procurement was carried out by the Procurement and Commissioning Hub in accordance with the Council's Contract Procedure Rules and using the London Tenders Portal. Four quotes were received.

7 KEY RISKS

- 7.1.** See part 2 of this report.

8. IMPACT ON COUNCIL PRIORITIES

8.1 Good homes in well-connected neighbourhoods

This service provides independent living for vulnerable young people in a safe and supported accommodation environment.

8.2 Sustain strong and healthy communities

The service is designed to maintain service users' independence giving them skills and support, preventing service users having to enter crisis services.

8.3 Build our local economy to create a thriving place

As service users gain greater independence they will add to the local economy.

9 EQUALITIES IMPACT IMPLICATIONS

As there has been no change on service provision no equalities impact assessment has been undertaken.

10 PERFORMANCE MANAGEMENT IMPLICATIONS

The contract and service utilisation is regularly monitored. The outcomes of this service is based more upon supporting the young people to have life skills, live independently, access employment, education or training and prevent them having to access statutory mental health services.

11 HEALTH AND SAFETY IMPLICATIONS

No Health & Safety implications have been identified.

12 HUMAN RESOURCES IMPLICATIONS

None. Enfield Council will not employ the staff.

13 PUBLIC HEALTH IMPLICATIONS

No Public Health implications have been identified.

Background Papers

None

MUNICIPAL YEAR 2018/2019 REPORT NO.

ACTION TO BE TAKEN UNDER DELEGATED AUTHORITY

OPERATIONAL DECISION OF:

Executive Director
Place

Agenda – Part: 1	KD Num: KD4810
Subject: Award Contract for the Purchase of Waste and Recycling Containers and Associated Services	
Wards: All	

Contact officer and telephone number: Julian Minta 07790 585068

Email: julian.minta@enfield.gov.uk

1. EXECUTIVE SUMMARY

- 1.1 New waste and recycling containers and associated services are an integral part of the new waste and recycling collection arrangements. It is proposed that LBE uses the ESPO Framework 860_18 Refuse and Recycling Products to procure these goods and services.
- 1.2 Refer to Part 2
- 1.3 The total capital cost of £1.15m will be funded from the flexible use of capital receipts and was agreed at February 2019 Cabinet.

2. RECOMMENDATIONS

It is recommended that:

- 2.1 The Executive Director of Place (in consultation with the Cabinet Member for Environment) approves the award of the contract (in the accordance with the Council's procurement rules) for the goods and services as set out in this report.

3. BACKGROUND

- 3.1 Since 2010 Enfield Council has had to save £178 million because of Government spending cuts and increasing pressure on services.
- 3.2 Ongoing funding reductions and unfunded inflationary and demographic cost pressures means £18 million of savings or increase income is required in 2019/20 and about £12 million further savings for the following year 2020/21.
- 3.3 A decision was taken at February Cabinet to change the way the London Borough of Enfield (LBE) collects waste and recycling.
- 3.4 The new collection arrangements for kerbside properties with a wheeled bin will be:
 - 3.4.1 Collect refuse every fortnight rather than weekly (collections from the property will be made on the alternative week to collections for dry recycling)
 - 3.4.2 Collect dry recycling every fortnight rather than weekly (collections from the property will be made on the alternative week to collections for refuse)
 - 3.4.3 A new service of a weekly separate food waste collection
 - 3.4.4 Introduce a £65 per year charge to collect garden waste fortnightly from households that opt into the scheme (additional bins per property will be charged at £65 per year)
- 3.5 When fully implemented the new arrangements will generate an annual gross saving of around £2.8 million, with a net saving of around £2 million every year thereafter and a projected recycling rate of 49%. The net saving takes into account a growth investment of £500k per year into the street cleaning and fly tipping services, £100k annual communication budget, 4 new permanent posts (2 recycling officers and 2 enforcement officers).

Service Requirements

- 3.6 Waste and recycling containers and associated services are an integral part of the new collection arrangements and include:
 - 3.6.1 Purchase of new internal food caddies (5 litres) and new external food caddies (23 litres) to approximately 90,000 properties.
 - 3.6.2 Purchase of new compostable food caddy liners in year 1. A total of 52 liners (in rolls of 26) in the first year will be available to approximately 90,000 properties.
 - 3.6.3 Up to 36,000 replacement residual, dry recycling and garden waste wheeled bins will be procured. Replacement bins are required to meet demand from those properties that fall within the Council's larger refuse bin (240 litre) policy and those households that would like to replace their smaller (140 litre) dry recycling and / or garden bin with a larger (240 litre) bin. Replacements will be made on request and start during the service change at no charge to the resident.

- 3.6.4 Associated services include the removal and the recycling (market dependent) of old / used garden waste bins from those properties that do not subscribe to the charged garden service (up to 65,000 properties). Delivery of the internal and external caddy, a roll of 26 liners and communication material such as a leaflet to approximately 90,000 properties.

Proposal

- 3.7 LBE is a member of the ESPO Framework 860_18 Refuse and Recycling Products (including wheeled bins).
- 3.8 The framework agreement runs between 1 February 2018 to 31 January 2020, with the potential two-year extension option. The tendering exercise for this framework was undertaken by ESPO, who is a local authority owned purchasing and supply consortium. A formal notice inviting expressions of interest from potential suppliers was published in the Official Journal of the European Union (OJEU) in October 2017. The procurement process was based upon Open Tendering procedure as detailed in the Public Contracts Regulations 2015.
- 3.9 The framework contains 15 Lots; Lot 1A, Lot 9 and Lot 10 are applicable to this report. A list of products and associated services can be found in Appendix 1.
- 3.10 Local Authorities that are members of the framework can award the required Goods or Services directly to the highest ranked supplier under the relevant Lot or the supplier that best suits its needs and meets the specific requirements without further competition. This is referred to as a Direct Award.
- 3.11 Lot 1A and Lot 9 were evaluated based on 60:40 price:quality. Lot 10 was evaluated on 80:20 price:quality.

Food Caddy Liners

- 3.12 It is proposed that food caddy liners are procured by Direct Award to one supplier from Lot 10 (Supply of Compostable Liners) of the framework, using the electronic portals to comply with the procurement legislation. There is a total of 6 suppliers on Lot 10. ESPO user guidance deems this as an acceptable approach under this framework.
- 3.13 Refer to Part 2

Food Caddy

- 3.14 It is proposed that internal and external food caddies are procured by Direct Award to one supplier from Lot 9 (Supply of Food Waste Containers (Caddies)) of the framework, using the electronic portals to comply with the procurement legislation. Within the supply of the caddies contract, the delivery of the caddies falls within the scope of this framework as an associated service. There is a total 4 suppliers on Lot 9. ESPO user guidance deems this as an acceptable approach under this framework.

3.15 Refer to Part 2

3.16 Refer to Part 2

Wheeled Bins

3.17 It is proposed that larger wheeled bins are procured by Direct Award to one supplier from Lot 1A (Supply of Plastic Wheeled Bins (2 Wheeled)) of the framework, using the electronic portals to comply with the procurement legislation. There is a total of 5 suppliers on Lot 1A. Within the supply of the wheeled bin contract, the removal of old / used bins falls within the scope of this framework as an associated service. ESPO user guidance deems this as an acceptable approach under this framework.

3.18 Refer to Part 2

3.19 Refer to Part 2

3.20 The total capital cost of £1.15m will be funded from the flexible use of capital receipts and was agreed at February 2019 Cabinet.

4. ALTERNATIVE OPTIONS CONSIDERED

4.1 Using the existing bin stock is not an option as there is not enough to support the number of bin exchanges expected.

4.2 Caddies are a specialist container for food recycling and the caddies and liners are new, therefore new stock is required.

4.3 Delivery of the caddies, liners and associated material is a specialist piece of work, and a dedicated, specialist company will be required to make the deliveries, therefore the alternative of using in-house services was not an option. The same applies for the garden bin removals due to the number of bins that require removing in a short period of time.

4.4 A full competitive tender process was considered compared to using a framework. Suppliers on the Framework have undergone an extensive OJEU procurement process which demonstrates value for money and complies with procurement rules.

5. REASONS FOR RECOMMENDATIONS

5.1 Waste and recycling containers and associated services are an integral part of the new collection arrangements and are essential to deliver the changes required to the new waste service arrangements to achieve the required savings.

6. COMMENTS FROM OTHER DEPARTMENTS

6.1 Financial Implications

- 6.1.1 This scheme was approved by Cabinet in February 2019 at a total capital cost of £2.283m to be funded from the flexible use of capital receipts. This report seeks approval to go ahead with the required procurement. The contract to be awarded in this procurement exercise is estimated at £1.15m.

6.2 Legal Implications

- 6.2.1 The Council has power under section 1(1) of the Localism Act 2011 to do anything individuals generally may do providing it is not prohibited by legislation and subject to Public Law principles. There is no express prohibition, restriction or limitation contained in a statute against use of the power in this way.
- 6.2.2 Under Section 111 of the Local Government Act 1972 local authorities may do anything, including incurring expenditure or borrowing which is calculated to facilitate or is conducive or incidental to the discharge of their functions.
- 6.2.3 Framework Agreements are governed by Regulation 33 of the Public Contracts Regulations 2015. A Contracting Authority is permitted to use a Framework Agreement provided it has been identified in the procurement documents for the establishment of the Framework either individually or as a member of a class of people eligible to use the Framework Agreement. Any award of a call off contract must be in accordance with the terms of the Framework Agreement.
- 6.2.4 The award of these contracts is a Key Decision as it involves expenditure in excess of £250,000 and, as such, needs to comply with the Council's governance process in respect of Key Decisions (see CPR 1.22.4).
- 6.2.5 The Council must ensure that it obtains Best Value for the services in accordance with the Local Government Act 1999.
- 6.2.6 The Director has power under CPR 1.22 to approve the award of these contracts.

6.3 Property Implications

- 6.3.1 Strategic Property Services will work with and support the project team to establish any temporary storage area required for the containers to ensure that Property Procedure Rules are adhered to.

6.4 Procurement Implications

- 6.4.1 Any procurement must be undertaken in accordance with the Councils Contract Procedure Rules (CPR's) and the Public Contracts Regulations (2015).
- 6.4.2 In utilising the framework agreement, it is essential that the procurement follows the framework process to remain compliant.
- 6.4.3 The award of the contract, including evidence of authority to award, promoting to the Councils Contract Register, and the uploading of executed contracts must

be undertaken on the London Tenders Portal including future management of the contract.

6.4.4 All awarded projects must be promoted to Contracts Finder to comply with the Government's transparency requirements.

6.4.5 The process set out within this report complies with the above.

7. KEY RISKS

New waste and recycling containers and associated goods will enable the implementation of the new collection arrangements. This will ensure that LBE fulfils its commitments to budget savings and obligations outlined within The Mayor's London Environment Strategy and that the delivery model is sustainable for the future.

8. INTERNAL DEPARTMENT IMPLICATIONS/CONSULTATION

There has been consultation with all relevant departments, managers and directors regarding this procurement including the procurement team and legal and all are in agreement with this approach.

9. IMPACT ON COUNCIL PRIORITIES – CREATING A LIFETIME OF OPPORTUNITIES IN ENFIELD

9.1 Good homes in well-connected neighbourhoods

Introducing a new food recycling service as part of the new waste and recycling collection arrangements can contribute to our Corporate Plan outcomes to create and sustain thriving, affordable neighbourhoods by ensuring services are maintained at a level that can meet evidenced need in the borough whilst contributing to savings targets. The ability to maintain a high standard of waste and recycling collections to households and preserve the public realm will help continue and enhance the position of LBE as a place to invest and as a great place to live. If implemented and managed correctly, the reconfiguration of services should assist with longer term transformational goals and strategic outcomes for the borough adding value to housing, regeneration and inward investment opportunities.

9.2 Sustain strong and healthy communities

Introducing a new food recycling service as part of the new waste and recycling collection arrangements can contribute positively to our strategic goals of making LBE a healthier and greener place by providing services that can allow people to take greater responsibility for how they manage their waste and encourage recycling, composting and assist with meeting our ambitions for a clean green environment as stated in our Corporate Plan. The new arrangements can also be able to contribute to wider, identified public health outcomes by contributing to the creation of conditions in the borough where

healthy lifestyle and healthy living can be set in the correct context. Introducing new separate food waste recycling ensures that LBE fulfils its obligations outlined within The Mayor's London Environment Strategy and that the delivery model is sustainable for the future.

9.3 Build our local economy to create a thriving place

Introducing a new food recycling service as part of the new waste and recycling collection arrangements will allow us to work ever more closely with our local business customers to help underpin a strong, ongoing response that can help deliver a strong and competitive local economy and vibrant town centres that benefit all residents. The knowledge that a new, sustainably costed model is in place that can still deliver a level of service that is of the highest standard should contribute to business confidence. The successful implementation of the new collection arrangements can also influence our emerging town centre plans and help create context for our new Local Plan. This should also help us approach the delivery of other aspects of environmental works with greater confidence as we know a fundamental tenet of how we manage the environment has been secured. This should benefit our ambitions as expressed in our Corporate Plan and our ambition to preserve heritage, maintain the quality of our parks and green space and contribute to the delivery of an Enfield that is a place to enjoy from childhood to old age.

10. EQUALITIES IMPACT IMPLICATIONS

- 10.1 Corporate advice has been sought regarding equalities and an agreement has been reached that an equalities impact assessment is neither relevant nor proportionate for the approval of this report.
- 10.2 However, it should be noted that the any contracts awarded should include a duty on the successful applicant to assist us with meeting our obligations under the Equalities Act 2010.

11. PERFORMANCE AND DATA IMPLICATIONS

- 11.1 Recycling Performance will continue to be monitored through quarterly statutory returns and submissions to Waste Data Flow which will allow the Council to assess any positive or negative impact of the change in delivery model in terms of performance. These measures are built into DMT and EMT scorecards to allow constant overview and scrutiny.
- 11.2 The remit of the project delivery board and strategic board will be to regularly monitor the performance and costs reductions delivered by the changes. This in turn will feed into the wider corporate performance monitoring process.
- 11.3 The collection and recording of this data allows benchmarking with neighbouring or statistically similar boroughs to take place.

12. HEALTH AND SAFETY IMPLICATIONS

There are no direct health and safety implications from the procurement of these bins and liners. Thereafter, in accordance with its legal duties as an employer under the Health and Safety at Work etc Act 1974 and other relevant legislation, the Waste Service has risk assessments, control measures and safe methods of working in place to ensure the safety of its employees and the public. As part of the implementation of the proposed service changes, these risk assessments, controls and safe methods of work will be reviewed, revised where needed and implemented to reflect any new risks that are identified.

13. HR IMPLICATIONS

All staff will be fully trained. All drivers will have induction training and all workshop technicians will have full training on maintenance and operation of the equipment.

14. PUBLIC HEALTH IMPLICATIONS

- 14.1 Effective waste collection is important to residents wellbeing for a number of reasons including ensuring that left waste does not present a hazard as well as maintaining a local environment that encourages residents to use to promote activity and wellbeing on a daily basis. This proposal is important in ensuring the sustainability and effectiveness of waste collection in the borough.
- 14.2 Fewer vehicles collecting waste also contributes to reducing the environmental impact of waste collection which generally supports reducing issues such as local pollution which in turn benefits residents wellbeing.

Background Papers

None

Appendix 1: Products and Associated Services available through the Framework

Lot 1A	Supply of Plastic Wheeled Bins (2 Wheeled)
Lot 1B	Supply of Plastic Wheeled Bins (4 Wheeled)
Lot 2	Supply of Steel Wheeled Bins (4 Wheeled)
Lot 3	Bin Maintenance and Repair (Mobile and Factory Based)
Lot 4	Supply of Spare Parts for wheeled Bins
Lot 5	Supply of Lockdown Frames for Bins – Options for frames to be ground bolted, wall mounted, or free standing to secure a set number of 2 and 4 wheeled bins
Lot 6	Supply of Kerbside Recycling Boxes (Including Inner Caddies)
Lot 7	Supply of Stackable Boxes for Waste
Lot 8	Supply of Kerbside Recycling Bags
Lot 9	Supply of Food Waste Containers
Lot 10	Supply of Compostable Liners
Lot 11	Supply of Plastic Refuse Sacks (Bin Bags)
Lot 12	Supply of Waste Housing Units – Typically to house bins containing food waste, these steel units improve security and aesthetic aspects of bins
Lot 13	Total Managed Solution for Compost Bins – A supplier managed scheme for councils to promote home composting directly to households
Lot 14	Supply Only of Compost Bins and Ancillary Supplies for Compost Bins

